

TRANSFER INTERNATIONAL STUDENT DOCUMENTATION CHECKLIST



Please complete and submit all requests in chronological order.

PRE-ADMITTED

- Complete the Online Application for Enrollment www.apply.cleary.edu/apply-now and attach signed FERPA Form
www.cleary.edu/wp-content/uploads/2018/10/FERPA_2018.pdf
- Undergraduate: US Post-Secondary/College Transcript/High School Transcript and High School Diploma
- Graduate: Professional Resume and MBA Essay and All Post-Secondary Transcripts
www.cleary.edu/wp-content/uploads/2018/07/MBA_Admission_Essay-2018.pdf
- VISA and Passport (all pages and must include photo page, address page, and valid for 6 months in the future)
- Copy of Current I-20, if on valid F-1 in the USA
- Proof of Liquid Assets; Bank Statement or Personal or Educational Loan
- Declaration of Financial Support Form
www.cleary.edu/wp-content/uploads/2018/10/DeclarationofFinancialSupportform-1.pdf

OFFICIAL ADMIT

- Submit non-refundable deposit of \$1,000 (amount is applied to first semester's tuition)
- Complete International Transfer Form www.cleary.edu/wp-content/uploads/2015/10/International-Transfer-Form-2018.pdf
- Student confirms they received a Cleary University I-20, confirm \$200 I-901 SEVIS fee paid
- RSVP for International Orientation
- Confirm housing and accommodations www.cleary.edu/housing

AFTER ARRIVAL

- Register for classes
- Purchase books and supplies
- Attend International Orientation

DURING WELCOME WEEK

- Confirm local US address for SEVIS once classes start (update Student Portal account)
- Obtain student health insurance/sign waiver
- Schedule payment plan with Cleary University Business Office

